

## Exchange program based on the Student Exchange Memoranda

(Administered by Graduate School of Economics)

### Additional recruitment

Partner Institutions	Target	Slots	Language level
HEC Paris (France)	Undergraduate/Graduate	5	IELTS 6.5 TOEFL iBT 79 TOEIC 800
SSE – Stockholm School of Economics (Sweden)	Undergraduate/Graduate	2	IELTS 6.5 (LRWS 5.5) TOEFL iBT 90 (W20)
University of Frankfurt (Germany)	Undergraduate/Graduate	3	IELTS 6.5 TOEFL iBT 87

- **Purpose:** Course works at partner institutions, credit transfer and cultural exchange activities. Application cannot be accepted if it is evident that you cannot complete credit transfer by graduation.
- **Eligibility:** Students belong to Graduate School of Economics, UTokyo at the time of application and throughout the exchange period.
- **Duration:** 1 semester / 2 semester (SSE accepts only for 1 semester)  
 Subject to change due to academic calendar of partner institutions.  
 HEC: Sep. to Dec., 2024 / Jan. to May, 2025  
 SSE: Aug. 2024 to Jan. 2025 / Jan. to Jun., 2025  
 University of Frankfurt: Oct. 2024 to Mar. 2025 / Apr. to Aug., 2025
- **Status and Tuition Fee exemption:**  
 Status at UTokyo: “study abroad”, tuition fee must be paid at UTokyo.  
 Status at the Host University: ”non-degree exchange student”, tuition fee exempted
- **Other expenses :** Cost of travelling expense, accommodation, insurance, text books, membership fee and other expenses shall be borne by the exchange student. Insurance during study abroad is mandatory.
- **JASSO Scholarship:** only available for Japanese students
- **Credits earned at Host University:**  
 Transferred upon an authorization by the Faculty Meeting.
- **Application Documents:**
  1. Application Forms: download excel file from our webpage  
 Statement of Purpose, Study plan (list of courses), Grade Point Calculation Table  
 (Minimum points required for this exchange program: 2.0 point)
  2. Pledge: download excel file from our webpage and signed by both applicant and a parent
  3. Language Certificate– copy of TOEFL / IELTS academic module / TOEIC score report : taken after April 1, 2022.
  4. Official transcripts in English for all semesters from undergraduate to 2023 A1 term.  
 Applications without academic transcripts of GSE may not be accepted.  
 Transcripts other than GSE should be submitted in official paper version to GAIA in person.
  5. One recommendation letter from the academic adviser at GSE.  
 No designated format. One or two sheets in A4 size in PDF format.

A recommendation letter should be sent directly from your academic supervisor to GAIA by the supervisor's official email address at UTokyo.

Confirm the schedule of thesis submission to your supervisor before you ask for the recommendation letter. Some universities require recommendation letter in English if you are nominated for an exchange program.

• **How to apply:**

Consult GAIA in advance for requirements and important notes.

Upload above application documents from 1 to 4 by the deadline to the folder which will be emailed after you confirm the important notes. Application after the deadline cannot be accepted.

• **Application deadline: 17:00 January 31, 2024**

• **Online interview by GSE committee: between 13:00 and 17:00, March 15, 2024**

Those who pass the document screening will be informed time, date, and Zoom URL of the interview by the day before the interview.

Result of internal selection will be notified within 3 days from the interview. Above application documents will be used for internal selection. Nominees should prepare and submit documents required by the host university by themselves. Acceptance letter will be issued and application guidelines for student visa, housing, and course registration etc. will be sent to the nominee when passing the host university's selection process.

<p>Contact : Group Administering International Affairs, GSE On 5<sup>th</sup> floor at Economics Research Building gaia.e "at" gs.mail.u-tokyo.ac.jp</p>
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• **Number of accepted students (Graduate level):**

Year 2015	HEC 1
Year 2017	HEC 1
Year 2018	HEC 2
Year 2019	HEC 1
Year 2022	HEC 2
Year 2023	HEC 1